



Guildhall Improvement Committee

Date: WEDNESDAY, 12 DECEMBER 2012

Time: 3.00pm

Venue: COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

Members: Deputy Sir Michael Snyder (Chairman) Stuart Fraser (Ex-Officio Member)
Mark Boleat (Deputy Chairman) Deputy John Owen-Ward (Ex-Officio Member)
Ray Catt (Ex-Officio Member) Alderman Simon Walsh
Roger Chadwick (Ex-Officio Member)

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John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES OF PREVIOUS MEETING**
To agree the public minutes and summary of the meeting held on 6 September 2012 (copy attached).

For Decision
(Pages 1 - 2)
4. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE.**
5. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT.**
6. **EXCLUSION OF THE PUBLIC**
MOTION – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of schedule 12A of the Local Government Act as follows:-

Item No	Exemption Paragraph
7 – 11	3

Part 2 – Non-Public Agenda

7. **NON-PUBLIC MINUTES**
To agree the non-public minutes of the meeting held on 6 September 2012 (copy attached).

For Decision
(Pages 3 - 4)
8. **PROGRESS OF GUILDHALL IMPROVEMENT PROJECT RELATED WORKS BEING UNDERTAKEN BY THE CITY SURVEYOR - UPDATE**
Report of the City Surveyor (copy attached).

For Decision
(Pages 5 - 10)
9. **PROJECT DIRECTOR'S REPORT**
A report of the Project Director – As with previous reports, items to note or for decision will be highlighted in ***bold italic*** (separately circulated).

For Decision/Information
(Pages 11 - 20)

10. **MAIN CONTRACT DISPUTES STRATEGY**

Joint report of the Chamberlain and the Comptroller and City Solicitor (copy attached).

For Decision
(Pages 21 - 24)

11. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILE THE PUBLIC ARE EXCLUDED**